

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, August 6, 2014 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Chair Buckley, Supervisor La Violette, Supervisor Clancy, Supervisor Nicholson, Supervisor Zima
Also Present: Jeff Oudeans, Michelle Conard, Cullen Peltier, Don Hein, Al Klimek, Todd Delain, David Lasee, Chad Weininger

I. Call meeting to order.

The meeting was called to order by Chair Patrick Buckley at 11:04 a.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Nicholson, seconded by Supervisor La Violette to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of July 2, 2014.

Motion made by Supervisor Nicholson, seconded by Supervisor La Violette to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

Public Safety Communications

1. Budget Status Financial Report for June, 2014.

Motion made by Supervisor La Violette, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

2. Public Safety Communications 2015 Five-year Capital Improvement Plan (CIP).

Public Safety Communications Director Cullen Peltier indicated that the CIP has two items. The first one is the CAD and next generation 911 phone systems. Peltier noted that RFPs have been put out for these projects but projects will not commence until 2015. The CAD RFP is due on October 3 and the phone system RFP is due on September 5. Peltier hoped to have the contract ready to go at the beginning of January. He noted that the CAD project will take over a year to be implemented.

Peltier continued that the second item on the CIP is the emergency fire and police dispatch. This is a continuance of the EMS dispatch and is a standardized protocol for call taking and this came out of the report that was done in 2012 when the department was looking for ways to standardize their procedures.

Buckley asked how these projects were going to be funded. Peltier indicated that the CAD project, which will cost a little more than \$2.2 million dollars, will be bonded. Funding for the emergency fire and police dispatch is up in the air at this time, but will amount to approximately \$218,000. There is no concrete plan as to how to fund this project at this time.

Buckley asked about maintenance costs for these projects. Peltier indicated that there would be increased maintenance costs, but he did not have exact figures with him. He will provide these figures at the next meeting as part of his director's report.

Motion made by Supervisor La Violette, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. Director's Report.

Peltier reported that with regard to the radio project, they are still waiting for the connection to the State system. They have completely inventoried all of the equipment that was taken out and they are looking at what they can save and have also sold some equipment to Marinette County. They will salvage as much as they can and try to sell it. They continue to work with neighboring counties to bring their radios up on the system and Peltier noted there is plenty of room for expansion on the system for this.

With regard to staffing, Peltier stated that they currently have one open position which is comprised of two part-time positions. He also noted that there will be a retirement of a long-term employee shortly. Peltier continued that they continue to build their eligibility list. He noted that they lost three employees last month which was a little bit of a hit. Two of them were new employees, one was in an improvement plan and the other had already had a suspension for some errors. Both of these employees left on their own. The other person who left was a 13 year County employee who took a job at Ashwaubenon for more pay and better hours, however this employee continues to help the department out by filling in on occasion for openings they have at the last minute.

With regard to the new schedule, Peltier reported that they continue to trend downward on the amount of overtime and they are currently down about 3,200 hours this year which results in about \$95,000 savings. Peltier was confident that they will be able to continue this downward trend into next year.

Supervisor Zima asked about morale in the department. Peltier stated that employees are not really complaining about not having overtime, however there are still complaints, but the level of complaints has diminished to things such as the chairs are not comfortable and things of that nature instead of the schedule is no good. Peltier felt there were always ways to improve and they give the employees a lot of input on the issues they see. He felt that the morale has improved overall in the department. Peltier noted that they have a peer support team in place and they also do quality assurance checks on calls. He also noted that the Assistant Director flexes her schedule to come in on third shift to be available to those people and address any concerns they have.

**Motion made by Supervisor La Violette, seconded by Supervisor Nicholson to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Sheriff

4. Budget Status Financial Report for June, 2014.

Sheriff Gossage noted that his department is at approximately 50% of the budgeted revenue for the year and expenses are at about 47% of the budgeted amount.

Accountant Don Hein added that some of the jail revenues are down but some of the boarding revenues are up and therefore offset each other.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Key Factor Report thru June, 2014.

Gossage reported that the jail is currently at 95% capacity which is rather high. He attributes this to an increased number of heroin arrests being made by the Drug Task Force as well as the ICAC investigations and arrests. Gossage continued that they have about 114 inmates on the home monitor system which helps control the numbers. These are typically the non-violent offenders. There are currently 830 inmates in the Jail which is an all-time high but he noted that they have about 15 – 20 inmates released on a weekly basis.

Supervisor Clancy asked Gossage if housekeeping costs increase as the jail population increases. Gossage indicated that expenses go up for items such as meals and toilet paper. He also noted that an RFP for food service will be coming to the Committee in September. He noted that they have been using the same food service provider for the last eight years and Gossage felt it was time to revisit this.

Motion made by Supervisor La Violette, seconded by Supervisor Zima to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Budget Adjustment Request (14-63) Increase in expenses with offsetting increase in revenue: State Dept. of Justice funds from Internet Crimes Against Children (ICAC) program participation to be used for purchase of equipment compatible with Apple Macintosh software.

Gossage reported that funds became available from the State of Wisconsin Department of Justice as a result of the Sheriff's Office participating in the Internet Crimes Against Children (ICAC) program. Those funds are to be used for the purchase of equipment in support of the program. It was determined to purchase a notebook computer that would be compatible with Apple Mac software because all such systems currently on hand use Microsoft software.

Motion made by Supervisor La Violette, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Sheriff's Report.

Gossage reported on the ICAC investigations and noted that two arrests were made in the past two weeks of individuals who were attempting to set up sex with a minor. Gossage stated that this has been a very successful endeavor and there are currently 90 computers that need to be gone through. Gossage stated that he has asked the Committee for a crime analyst in the 2015 budget and it is very important that this position be approved because the computer analysis can be done by civilians to free up more time for the investigators to get more work done. Gossage would like to get these positions filled as soon as possible. Gossage continued that these cases do not simply involve pornographic images, but are forcible acts against children. There are only so many people that can work on these cases as they are very traumatic and disturbing.

Buckley asked Gossage how long he anticipated it would take to get the positions filled. Gossage responded that from the time they post and go through the interview process, and they would like to conduct a test of some sort to show the level of expertise someone has in computers, it would probably be October or November before the positions could be filled.

Zima felt that this was important enough to fill these positions right away. A discussion was held as to the steps that would need to be followed to get the positions filled as soon as possible.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to refer to Executive Committee to recommend they consider approving the hiring of two civilian crime analysts by using money in the Sheriff's Department budget for the remainder of this year and including these positions in next year's budget. Vote taken. MOTION CARRIED UNANIMOUSLY

Facility Manager Jeff Oudeans reported on what is happening with the expansion. He indicated that Bellevue has looked at the prints and has given conditional approval and this will be going out for bids and posting this week. Oudeans felt at this time that the building will come in over budget. With regard to size of the building, Oudeans felt there are enough options and flexibility that they can make it work. Chief Deputy Todd Delain indicated that Oudeans has gone back to the drawing board a number of times and this has been a part

of the delay but through this process the plans have been narrowed down to get something that meets the needs and is as close to budget as possible.

8. Circuit Courts, Commissioners, Probate – Budget Status Financial Report for June, 2014.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Clerk of Courts – Budget Status Financial Report for June, 2014.

Court Coordinator Michelle Conard indicated that revenues are currently \$6,200 over budget and that is a good thing and a trend which she hopes will continue. Her department is currently fully staffed but they are still training some of the new people. Buckley asked about court funding and Conard explained that there could be a possible lapse and they are still discussing where that would leave the office and the judges are aware of this. They will have to wait and see what it means once the State looks at their budget and the County budget. She hoped to have more definitive information on this in another month and she will keep the Committee advised.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Medical Examiner - 2014 Brown County Medical Examiner Activity Spreadsheet.

Medical Examiner Al Klimek referred to the spreadsheet in the agenda and indicated that they are currently at 567 deaths which is about 9% down from last year; however, he noted that it is equal to the year prior to that. As far as the budget is concerned, his office is currently right on budget for this year and has completed their budget for next year.

Klimek's office is continuing to work on regional mass fatality planning and they are meeting with Door County officials soon. Klimek concluded by stating that administration has met with Door County with regard to a contract extension for a two year period, however, Klimek was not involved in the meeting and therefore does not know the outcome, however, he does anticipate two more years.

Motion made by Supervisor Nicholson, seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

District Attorney, Emergency Management – No agenda items.

District Attorney Dave Lasee reported that his office is currently on pace with what they expected for the year. He noted that the grant funded prosecutor is doing a great job and the current backlog is now down about 200 cases from where it was when she started. She is currently working on a very large heroin case that involved more than 30 arrests and ICAC cases continue to come in as well.

Zima asked if there was any contract money in the DA's budget that could be used to catch up on the backlog and indicated that he would like to see a full report at the next meeting as to what the reality is in the DA's office and how the backlog of cases can be handled.

Clancy asked if there is support from the State to hire another Assistant DA. Lasee responded that he will be talking with Governor Walker's legislative assistant on August 15 and his first priority will be to find out about funding for Assistant DAs. Lasee noted that Brown County, along with a handful of other counties, are only staffed at 50% of what the State says they should be. Lasee recalled that Governor Walker indicated that pay progression would be a priority the first session and staffing would be the priority for the second session.

Other

11. Audit of bills.

Motion made by Supervisor Clancy, seconded by Supervisor Zima to pay the bills. Vote taken. **MOTION CARRIED UNANIMOUSLY**

12. Such other matters as authorized by law. None.

13. Adjourn.

Motion made by Supervisor Zima, seconded by Supervisor Clancy to adjourn at 11:43 a.m. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary